

MEMORANDUM

Department of Budget and Finance

To: Barbara McDaniel, Assistant Town Clerk

From: Herb Hyman, CPPB, Procurement Manager

Through: Bill Underwood, Budget and Finance Director

Date: November 6, 2003

Subject: Temporary Personnel Services-Office Staff
Temporary Personnel Services-Field Staff

Staff is requesting that the above referenced items be withdrawn from the November 15, 2006 agenda. These are co-op contracts. Another co-op member has offered to act as lead agency.

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman/797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: N/A

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN EXTENSION TO THE CONTRACTS BETWEEN THE TOWN AND ATRIUM PERSONNEL, INC. D/B/A TRANSHIRE AND A-1-A EMPLOYMENT OF MIAMI FOR TEMPORARY OFFICE STAFF.

REPORT IN BRIEF: The Town Council awarded contracts to Atrium Personnel, Inc. d/b/a Transhire and A-1-A Employment of Miami for temporary office personnel on an as needed basis by Resolution R-2004-250. The contract details hourly rates for several different classifications of office workers on an as needed basis. The initial contract period was one (1) year with options to extend the contract for two (2) additional one (1) year terms. The Town acted as lead agency for the SE Florida Cooperative Purchasing Group for this contract. The terms and conditions of the contract allow for an increase in the hourly rates if market conditions change. The attached requests result from CPI increases and State of Florida mandated increases to the minimum hourly wage rate. If approved, the extension would cover the period of November 4, 2006 through November 3, 2007 and would be the last extension available under these contracts. Contracts were extended in 2005 administratively as the Town's policy did not require Council action for extension of contracts at that time.

PREVIOUS ACTIONS: R-2004-250

CONCURRENCES: The SE Florida Cooperative Purchasing Group and the vendors all wish to extend the contracts.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost: dependent on need.

Account Name: operating budget of using departments

Additional Comments: n/a

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s):

Transhire letter dated August 18, 2006

A-1-A Employment of Miami letter dated August 28, 2006

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AN EXTENSION TO THE CONTRACTS BETWEEN THE TOWN AND ATRIUM PERSONNEL, INC. D/B/A TRANSHIRE AND A-1-A EMPLOYMENT OF MIAMI FOR TEMPORARY OFFICE PERSONNEL.

WHEREAS, the Town Council previously awarded contracts to Atrium Personnel, Inc. d/b/a Transhire and to A-1-A Employment of Miami for temporary office personnel on an as needed basis by Resolution R-2004-250; and

WHEREAS, the contract anniversary date is November 3rd, and

WHEREAS, the terms and conditions of the contract allow for a one year extension by mutual agreement of the parties with price adjustments if market conditions change; and

WHEREAS, the Town and the contractor desire to extend the contract through November 3, 2007 with revised pricing as noted.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council approves the one year extension of the contracts with Atrium Personnel, Inc. d/b/a Transhire and the contract with A-1-A Employment of Miami for temporary office personnel on an as needed basis with revised pricing as noted through November 3, 2007.

SECTION 2. The Town Council authorizes the expenditure from the operating budgets of the using departments.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2006

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2006



August 18, 2006

Mr. Herb Hyman
Town of Davie
Purchasing
6591 Orange Dr.
Davie, FL 33314-3399

Dear Herb,

Thank you for your correspondence regarding the renewal of our bid for temporary services. Yes we would like to see our agreement be extended for another contract period.

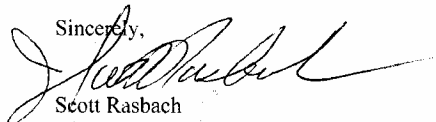
I would also like to request a rate increase of 4% on each of the following classifications of employees:

- Clerk/Receptionist
- Secretary
- Admin. Assistant
- Legal Secretary
- Account Clerk
- Accountant
- Cashier/Customer Svc. Rep.

The basis for this increase is the continued rise in the CPI averaging 5.8% for the Miami-Ft. Lauderdale market. (see attached Dept. of Labor report) This, along with the record low unemployment rate makes finding and providing qualified workers most challenging! We need this increase to pay our employees competitive salaries.

Thank you for offering the contract extension. We look forward to another year of providing the co-op members with staffing solutions!

Sincerely,



Scott Rasbach
Vice President
TransHire

3601 W. Commercial Blvd., Suite 12 • Ft. Lauderdale, FL 33309 • (954) 484 - 5401 • Fax: (954) 484-5905
7850 NW 146th Street, Suite 418 • Miami Lakes, FL 33016 • (305) 826 - 3441 • Fax: (305) 512-0350

NEWS

DEPARTMENT OF LABOR
BUREAU OF LABOR STATISTICS



SOUTHEASTERN REGIONAL OFFICE
61 FORSYTH STREET, SW, ROOM 7T50
ATLANTA, GEORGIA 30303
TELEPHONE: 404-331-3415
FAX-ON-DEMAND 404-331-3403
MIAMI TELEPHONE: 305-358-2305

Request Document No. 9120
Media Contact: Michael Wald
(404) 331-3446

Internet address: <http://www.bls.gov/ro4/home.htm>

RELEASE OF THIS MATERIAL IS
EMBARGOED UNTIL 8:30 A.M., ET,
WEDNESDAY, JULY 19, 2006

CONSUMER PRICE INDEX FOR MIAMI-FORT LAUDERDALE—JUNE 2006

The Consumer Price Index for All Urban Consumers (CPI-U) for Miami-Fort Lauderdale was unchanged over the two months ending in June, remaining at 203.8 (1982-84=100), not seasonally adjusted, the Bureau of Labor Statistics of the U.S. Department of Labor reported today. Regional Commissioner Janet S. Rankin noted that declines in the cost of apparel, housing, and transportation were offset by increases in the other major groups. ~~For the 12 months ending in June 2006, the CPI-U for Miami-Fort Lauderdale increased 5.8 percent.~~

Food costs increased 1.0 percent over the two months, while energy prices were unchanged. Excluding food and energy, the CPI-U for Miami-Fort Lauderdale edged down 0.2 percent during the May-June pricing period.

Table A. Percent changes in the Consumer Price Index for All Urban Consumers for Miami-Fort Lauderdale by expenditure category (not seasonally adjusted).

Expenditure category	Percentage change	
	Over 12 months since June 2005	Over 2 months since April 2006
All items	5.8	0.0
Food and beverages	1.0	1.0
Housing	7.7	-0.2
Apparel	10.0	-4.4
Transportation	7.9	-0.3
Medical care	5.3	0.2
Recreation 1/	2.4	1.1
Education and communication 1/	0.6	0.7
Other goods and services	2.2	1.2

1/ Index on a December 1997=100 base.

Over the 12 months ending in June, food prices increased 0.9 percent in Miami-Fort Lauderdale, while energy costs advanced 25.4 percent. Excluding food and energy, all other items in the index rose 4.7 percent over the past year.



Employment of Miami
The Honest Professionals

CORPORATE OFFICE

3050 Biscayne Boulevard
Suite 100
Miami, Florida 33137
Tel.: (305) 573-0333
Fax: (305) 573-0251

BROWARD OFFICE

3174 W. Commercial Boulevard
Tamarac, Florida 33309
Tel.: (954) 733-9533
Fax: (954) 733-1178

www.a1aemployment.com

August 28, 2006

Town of Davie
6591 Orange Drive
Davie, Florida 33314

Reference: Southeast Florida Co-op Purchasing Group

Dear Mr. Hyman:

This letter is to confirm our request to continue with the above reference contract, with the proposed attached price increases.

Thanks for your consideration and we look forward to a successful continued working relationship

Sincerely

Garrie J. Harris
Chief Operating Officer
A1A Employment of Miami
3050 Biscayne Blvd, suite 100
Miami, FL 33137
gharris@a1aemployment.com
Tel (305) 573-0333 (108)
Fax (305) 573-0251

Winners of the United States Department of Commerce, Minority Business development Agency
"2006 MINORITY FEMALE ENTREPRENEUR OF THE YEAR AND 2006 NATIONAL MINORITY SERVICE FIRM
OF YEAR".

New Pricing Temporary service field staff	
Custodian Janitor	\$10.64
Maintenance Workers	\$11.50
Park Aid	\$10.64
Storekeeper	\$10.64
New Pricing Service Office Workers	
Clerks/Receptionist	\$11.79
Secretary	\$11.52
Admin	\$13.02
Legal Secretary	\$15.21
Account clerk	\$13.40
Accountant	\$20.25
Cashier/customer svc rep	\$9.33

The above table
belongs to the
submittal from
A-1-A
Employment



TRANSHIRE
3601 W COMMERCIAL BLVD
#12
FORT LAUDERDALE, FL 33309

Document Number
G04205700012

Status
ACTIVE

Date Filed
07/23/2004

Expiration Date
12/31/2009

Current Owners
000000001

County
BROWARD

Total Pages
000000001

Events Filed
000000000

FEI Number
NONE

No Filing History

[Previous on List](#)

[Return to Name List](#)

[Next on List](#)

Owner Information

Name & Address	FEI Number	Charter Number
ATRIUM PERSONNEL INC 3601 W COMMERCIAL BLVD #12 FORT LAUDERDALE, FL 33309	59-2447729	H11515

Document Images

Listed below are the images available for this filing.

G04205700012 -- 07/23/2004 -- REGISTRATION

THIS IS NOT OFFICIAL RECORD; SEE DOCUMENTS IF QUESTION OR CONFLICT



Form W-9
(Rev. November 2005)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

Give form to the requester. Do not send to the IRS.

Name (as shown on your income tax return)
Atrium Personnel, Inc.

Business name, if different from above
TransHire

Check appropriate box: ☐ Individual/Sole proprietor ☒ Corporation ☐ Partnership ☐ Other ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.)
3601 W. Commercial Blvd. #12

City, state, and ZIP code
Ft. Lauderdale, FL 33309

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

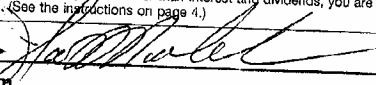

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person  Date 

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

**A1A EMPLOYMENT OF MIAMI**3050 BISCAYNE BLVD. STE 100
MIAMI, FL 33137 US**Document Number**
G92366007175**Status**
ACTIVE**Date Filed**
12/31/1992**Expiration Date**
12/31/2007**Current Owners**
000000001**County**
DADE**Total Pages**
000000003**Events Filed**
000000002**FEI Number**
59-1979653**View Filing History**[Previous on List](#)[Return to Name List](#)[Next on List](#)**Owner Information**

Name & Address	FEI Number	Charter Number
DEANNA ENTERPRISES INC 3050 BISCAYNE BLVD. STE 100 MIAMI, FL 33137 US	59-1979653	655380

Document Images

Listed below are the images available for this filing.

G92366007175 -- No image available
G02999003150 -- 05/01/2002 -- RENEWAL
G97999010435 -- 12/18/1997 -- RENEWAL

THIS IS NOT OFFICIAL RECORD; SEE DOCUMENTS IF QUESTION OR CONFLICT

Form W-9 (Rev. November 2005) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give form to the requester. Do not send to the IRS.
Name (as shown on your income tax return) Deanna Enterprise Inc dBA AIA Employment		
Business name, if different from above		
Check appropriate box: <input type="checkbox"/> Individual Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other		
Address (number, street, and apt. or suite no.) 3050 Biscayne Blvd Suite 100		
City, state, and ZIP code Miami, Florida 33137		
List account numbers here (optional)		
Part I Taxpayer Identification Number (TIN)		
Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.		
Social security number <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px;"></div> or Employer identification number <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px;"></div>		
Part II Certification		
Under penalties of perjury, I certify that:		
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and		
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and		
3. I am a U.S. person (including a U.S. resident alien).		
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)		
Sign Here:	Signature of U.S. person Barre J. Harris	Date Oct 3, 2006
Purpose of Form A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.		
U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:		
1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).		
2. Certify that you are not subject to backup withholding, or		
3. Claim exemption from backup withholding if you are a U.S. exempt payee.		
In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.		
Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.		
For federal tax purposes, you are considered a person if you are:		
<ul style="list-style-type: none"> • An individual who is a citizen or resident of the United States. • A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States; or • Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information. 		
Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.		
The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:		
<ul style="list-style-type: none"> • The U.S. owner of a disregarded entity and not the entity. 		

**Town of Davie
Vendor/Bidder Disclosure**

I, GURRIE J. HARVEY, being first duly sworn state that: Deanna Enterprise, Inc
The full legal name and business address of the person(s) or entity contracting with the
Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: A1A Employment of Miami
Address: 3050 Biscayne Blvd
Miami, Florida 33137
FEIN: 5965-1979653
State and date of incorporation: Florida

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	Ownership
<u>Veldron Freeman</u>	<u>3050 Biscayne Blvd</u>	<u>100</u> %
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address
_____	_____
_____	_____
_____	_____
_____	_____

By: Hammill Harris
Signature of Affiant
GARRIE J. HARRIS
Print Name

Date: Oct 4, 2006

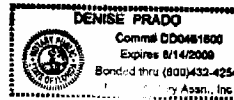
SUBSCRIBED AND SWORN TO or affirmed before me this 6 day of
October 2006, by _____ he/she is
personally known to me or has presented PERSONALLY as
identification.

Denise Prado
Notary Public, State of Florida at Large

Denise Prado
Print or Stamp of Notary

DD0461600
Serial Number:

My Commission Expires: 8-14-09



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